



BUILD

AMERICA

AN ABILITY EXPERIENCE



GRANT APPLICATION



HISTORY

The Ability Experience, the national philanthropy of Pi Kappa Phi Fraternity, was founded in 1977 when the fraternity sought to better serve its community through forming a new organization. Rather than partnering with an existing charity, Pi Kappa Phi created The Ability Experience to set themselves apart from other fraternities while working towards the common goal of serving people with disabilities. Through The Ability Experience, Pi Kappa Phi members have grown to become leaders through service at their colleges and universities, as well as in their community.

MISSION

The mission of The Ability Experience is to use shared experiences to support people with disabilities and develop the men of Pi Kappa Phi into servant leaders. The Ability Experience is committed to improving the lives of others through service projects while teaching disability awareness to the men who are dedicating their time. The men who participate in these events raise money for The Ability Experience's service projects which allows them to see first hand where the money is distributed across the country.

BUILD AMERICA

Build America is a six-week program during the summer where undergraduate members of Pi Kappa Phi construct accessible amenities at six camps that serve people with disabilities across the country. Team members also have the opportunity for personal interaction with the campers who will benefit from their hard work. Founded in 2003, Build America is the premier program of The Ability Experience. Embedded into the heart of Build America are the ideals that have made The Ability Experience flourish for over 30 years; ability, teamwork, empathy, and integrity. A team of 20-25 collegiate members will have the opportunity to serve people with disabilities through construction oriented service projects and personal interaction with the people they are serving while traveling across the United States.

CONTACT

SPENCER HAWORTH | DIRECTOR OF LOGISTICS

980.318.5394

P.O. Box 241368

Charlotte, NC 28224

SHAWORTH@ABILITYEXPERIENCE.ORG

Day 1 | Sunday

5:00 PM	Arrival at camp
5:00 PM–5:30 PM	Team unloads
5:30 PM–6:00 PM	Build America advocacy presentation
6:00 PM–7:00 PM	Dinner with campers
7:00 PM	Friendship Visit (dance)

Day 2 | Monday

7:00 AM	Team wake-up
8:00 AM	Breakfast with campers
8:30 AM–11:30 AM	Work projects
12:00 PM	Lunch with campers
1:00 PM–4:00 PM	Team and camper interaction
4:00 PM–6:00 PM	Team free time
6:00 PM–7:00 PM	Dinner with campers
7:00 PM–8:30 PM	Camp fire

Day 3 | Tuesday

7:00 AM	Team wake-up
8:00 AM	Breakfast with campers
8:30 AM–11:30 AM	Work projects
12:00 PM	Lunch with campers
1:00 PM–5:00 PM	Work projects
6:00 PM–7:00 PM	Dinner with campers
7:00 PM–9:00 PM	Camp activities
9:00 PM–10:00 PM	Team meeting

Day 4 | Wednesday

7:00 AM	Team wake-up
8:00 AM	Breakfast with campers
8:30 AM–11:30 AM	Work projects
12:00 PM	Lunch with campers
1:00 PM–3:00 PM	Team and camper interaction
3:00 PM–6:00 PM	Team free time

Day 5 | Thursday

7:00 AM	Team wake-up
8:00 AM	Breakfast with campers
8:30 AM–11:30 AM	Work projects
12:00 PM	Lunch with campers
1:00 PM–5:00 PM	Finish work projects
6:00 PM–7:00 PM	Dinner with campers
7:00 PM–9:00 PM	Friendship Visit (Karaoke)

Day 6 | Friday

7:00 AM	Team wake-up and van packing
8:00 AM	Breakfast with campers
8:30 AM	Camp send-off to Build America team

SAMPLE CAMP SCHEDULE

This is a sample schedule for the duration that the Build America team would be at your camp. On an average day, the team's time will be dedicated to constructing amenities while also having time to interact with your campers. After the dates are set for each camp, you can begin work with our Director of Logistics and Build America project manager to finalize the each day's agenda.

EXPECTATIONS OF CAMP AND THE BUILD AMERICA TEAM

The purpose of this section is to clearly communicate the needs of the Build America Team but to also serve as a guide to what your camp can expect from the team.

Camp Expectations

Complete Application All proposal items fulfilled, and budget items submitted. A matching funds plan is not needed.

Project List A list submitted on the enclosed application, including number of team members needed for each project, costs associated with each project, and anticipated amount of time to complete each project. Please also include photos of the work sites if possible. ALL of the \$5,000 grant must be used toward the purchasing of materials for the projects that the Build America team works on.

Skilled Supervisor A contractor, carpenter, engineer, supervisor, etc. for each project. This person (persons) will be responsible for designing the project, preparing the site prior to the arrival of our team members, and ordering material to complete the projects.

Lodging accommodations Lodging accommodations are needed for the duration of the team's stay. If there is no room (due to amount of campers) the Build America team can sleep on floors in sleeping bags. Please allow access to showers, bathrooms, etc.

Meal accommodations Meal accommodations are needed for the duration of the team's stay. Remember; these are college-aged men who are working all day long. Evening snacks are greatly appreciated!

Evening meeting space Build America will possibly need space dependant on their schedule. These specific times will be coordinated by the project manager.

Laundry The team will need access to laundry facilities. They will be working all day and getting dirty at your camp. Laundry facilities are always a plus for the team during the summer.

Evening recreation opportunities Please provide an opportunity and access to evening recreation (basketball, tennis, swimming, fishing, billiards, board games, TV rooms, etc.) if possible.

Appendix Please read the "Appendix" and sign the last page. Please call the Director of Logistics with any questions you may have.

Build America Team Expectations

Work projects Work projects will be completed by the time Build America departs your camp, including the side projects if time allows.

Attitudes The team members will have a positive and motivated attitude at all times when interacting with your campers and fellow staff. The Ability Experience requires a professional level attitude of all volunteers.

Interaction Team members will be involved in your programming and activities at all times.

Alcohol Alcohol has no role with the Build America Team. No alcohol will be tolerated.

Camp Rules All rules of the camp will be followed by the team members, without exception.

Visit The Build America team will stay with your camp the entire time, without leaving, unless programming is off the camp grounds.

Media Your camp will be included in press releases advertising the Build America program.

BUILD AMERICA PROJECT AND VISIT IDEAS

The following is a set of ideas to assist you and your camp staff when planning for the Build America visit. Please plan accordingly for Friendship Visits and construction projects. We welcome any new ideas/projects besides the ones listed!

Construction Projects

The Build America team wants to make your camp more accessible while providing a fun new experience for your campers. Listed are projects in which Build America can construct for your camp. Note: The projects should still allow for time for the team to interact with your campers.

- Decks
- Outdoor accessible stage
- Accessible playground
- Accessible trails
- Boat docks
- Renovations to ropes course
- Outdoor playing fields
- Wheelchair ramps
- Brick barbeque grill
- Fishing piers
- Horse barns
- Storage sheds
- Accessible amphitheater
- Boardwalks

Friendship Visits

These are an opportunity for the team members and campers to get to know each other through various forms of interaction. With our other programs, we often have done the following with friendship visits.

- Dances (many have a theme like "Hawaiian Luau")
- Carnivals
- Contests Scavenger hunts
- Outings to theme parks (water parks have been a success)
- Going to a sporting event
- Cooking contest Arts and crafts
- Swimming Sports games
- Programming help



APPLICATION

The following items must be filled out for a Build America grant and visit.

1. Application form

The attached application form must be completed in its entirety. All information is necessary.

2. Proposal

In addition to the application form, a proposal also must be submitted giving a more detailed description of the need for the grant. Please include the following subheadings:

- a. An explanation of the need for the grant.
- b. Description of the population to be served, including the number of people.
- c. An explanation of how the grant will meet the need.
- d. A description of the intended results.
- e. A description of all previous relationships and activities with The Ability Experience (if any).
- f. A plan for sustaining activities with The Ability Experience/ Pi Kappa Phi on a local or national level.
- g. Brief statement of organization's history (i.e. brochures/pamphlets).
- h. Pictures of the work site area(s).

3. Budget

Please include the following budgetary information. This is necessary for our records.

- a. Submit a one page, line item budget (include both anticipated income and expenditures) for the organization's fiscal year for which funds are being requested.
- b. Submit a one page grant budget for the specific grant.

4. Verification of tax-exempt status (unless individual).

5. A copy of the last audited financial statements.

Deadlines

We need to receive the applications to start planning all the logistics for the Build America Team.

Applications are due on or before July 31st.

Correspondence

It is important that The Ability Experience receive correspondence from the camp at various times following the project. There should be follow-up every 3–6 months with the following information:

Pictures of the project in use with campers/clients of the organization

Copies of any dedication type materials (plaques)

Stories or personal accounts of how The Ability Experience helped an individual

News and media clippings/videos

This will help us to continue our projects on a larger scale!

APPLICATION

Grant Applicant

NAME OF ORGANIZATION

MAIN CONTACT / TITLE SECONDARY CONTACT / TITLE

ADDRESS

CITY

STATE ZIP CODE

PHONE FAX

E-MAIL

Projects

PROJECT TITLES AND DESCRIPTION

SUPERVISOR OF PROJECT / TITLE

LOCATION OF PROJECT

LOCATION OF LODGING

AMOUNT BEING REQUESTED FROM THE ABILITY EXPERIENCE
(UP TO \$5,000)

HOW MUCH WOULD THE PROJECT COST WITHOUT THE HELP OF
BUILD AMERICA?

WHAT ARE THE SAVINGS TO THE CAMP IF THE PROJECT IS GRANTED?
NUMBER OF MEN x HOURS WORKED x HOURLY DOLLAR AMOUNT

Potential Funding

What funds from other sources (foundations, corporations, government, earned income, endowment, memberships, special fundraising activities, etc.) have been received or are under consideration for this summer project? Please indicate whether the funds have been confirmed, received, or under consideration.

confirmed received under consideration

confirmed received under consideration

Future Funding/Visits

If the project is to be continued beyond one year, do you intend to return to The Ability Experience for funding in future years?

Yes No

If yes, for approximately how many years? _____

Long-Range Plans

Do you have a long-range plan over the next three-to-five years which will enable you to operate this project without The Ability Experience funding?

Yes No

If yes, for approximately how many years? _____

What are the plans for long-range funding over the next three-to-five years?

In-Kind Amounts

Please list the in-kind amounts of how much it will cost the camp to provide lodging and meals to the team members and any other expenses to host Build America.

APPENDIX

Thank you for your interest to sponsor the Build America team. The purpose of this appendix is to serve as a guide and to further explain what might be needed and expected at each camp. If at anytime you have questions, please call the Director of Logistics at 980.318.5394

Projects/Grant

- A. Each camp will receive a grant for \$5,000 which **MUST BE USED** to cover the costs associated with the work projects to be completed.
- B. The grant applied for must be used for the project in which the members of Build America work on. Side projects must be in contingent with the main project granted. Please create a list of side work to be completed as well.
- C. Meals and lodging are required for the team in order to receive the grant.
- D. The check will be mailed two weeks prior to the arrival of the team.

Interaction with Campers

- A. The Build America team will plan on spending time with your campers each day.
- B. Please allow for the Build America team to take an “appropriate assistant counselor role.” Bathing, giving medicine, bathroom assistance, etc. would not be appropriate because of the lack of training.
- C. The Build America team will follow all rules expected of your counselors.
- D. The team will participate in any programming you have planned.

Daily Agenda

- A. Each day the team will awake according to your camp schedule.
- B. The team will eat at your suggested times each day, preferably with your campers.
- C. A work schedule will be designed so each man has the opportunity to work and interact with the campers.
- D. At the conclusion of each day (when campers are in bed), please allow the Build America team access to your recreational activities.
- E. At no time will members of the team leave campgrounds for leisure activities, unless it is a camp sponsored activity.

Safety

- A. A maintenance supervisor, contractor or qualified skilled worker is required to supervise the team while constructing each project. Projects need to be OSHA certified.
- B. The team will be supplied with work gloves, eye protective gear and will be advised on safe clothing to work in. Please allow access, as needed, to other safety materials such as hardhats, masks, etc... when needed.

Tools

- A. The Ability Experience will supply some tools for the team. Please allow access to power tools or specialized equipment (reciprocating saws, miter saws, drills, etc.) as necessary.
- B. Please discuss any tool issues with the Director of Logistics prior to the start of the trip.

Emergency Procedures

In case of any emergency, the project manager will be the team spokesperson. Please allow any camp nurse to assess the situation. Call the following numbers in order to get in touch with The Ability Experience staff once appropriate medical attention has been addressed:

The Ability Experience Office
704.504.2400

After office hours or on weekends:

WHO TO CALL FIRST

Spencer Haworth
248.420.4646

Andrew Matznick
336.253.5596

Basil Lyberg

APPENDIX CONTINUED

Alcohol and Tobacco

- A. At no point will the consumption of alcohol take place at any camp. This is grounds for immediate dismissal from the team.
- B. The Ability Experience policy concerning tobacco will be the same as your camp policy. Please notify the Director of Logistics of your camp's tobacco rule.

Film and Photography

The Ability Experience will be taking photos of the Build America team at your camp, interacting with campers and of the work project being completed. Please inform The Ability Experience if this causes a discrepancy with camp rules. These pictures can be used for future publications.

Programming

The Build America team is expected to participate in any camp programming you wish them to. Please notify the Build America project manager with a schedule for the week so each day can be planned accordingly, as they will be doing most of the logistical preparation.

Miscellaneous

If possible please allow access to laundry facilities. Please let us know if this is a problem due to the mass number of people you care for in this capacity.

Closing

The Build America Team is expected to act professionally as representatives of Pi Kappa Phi and The Ability Experience. If there are any issues please contact the project manager who is in charge of all logistics and team management; please speak freely with him if any problems arise. If necessary call Director of Logistics at 980.318.5394.

Thank you very much for your consideration in providing the Build America team access to your camp and campers. Please call the Director of Logistics at any time to discuss any issue or components of Build America.

SIGNATURE



Please read the following, sign at the bottom, and return with your completed grant application to:

THE ABILITY EXPERIENCE

ATTN: Director of Logistics
PO Box 241368
Charlotte, NC 28224

"I have read the grant application and appendix and do agree to follow the guidelines set forth. If any of the items contained in the application/ appendix are not possible, I agree to notify the Director of Logistics by phone by December 1st."

CAMP NAME

CAMP DIRECTOR

DATE

ASSISTANT DIRECTOR

DATE